



Scholarly Research Fellowship Application Instructions

The Kentucky Historical Society (KHS) awards short-term research fellowships to visiting scholars for one to four weeks of residency. Fellowships are awarded in two cycles each year: spring and fall. Applications for the spring cycle are due **at KHS by March 1**; applications for the fall cycle are due **at KHS by October 1**. Grantees are typically notified within six weeks. Grantees will be required to provide their Social Security numbers for tax purposes. Because of state regulations, Kentucky state employees are not eligible for these fellowships. Kentucky public school teachers and state university employees are eligible, however.

Scholars who live within a 100-mile radius of Frankfort, Kentucky, can apply for a research fellowship to cover expenses relating to the commute to and from KHS. This award is in the amount of \$150 per week (for up to four weeks). The application process is the same, although fellows who ask for commuting expenses will not be required to provide a budget.

Awardees must use funds within the calendar year from the date of the award. Awardees can apply for research support as needed, but awards will not be given to the same recipient in consecutive years. KHS encourages fellows to submit an article-length manuscript, drawn from research conducted while a fellow, for possible publication in the state history journal, the *Register of the Kentucky Historical Society*. The KHS also encourages fellows to send KHS a copy of publications resulting from their fellowship (a book, edited chapter, etc.).

Applications should be emailed (as a single Word or PDF document) to KHSFellowships@ky.gov. If you have any questions, please contact KHS at the above email address or at 502-564-1792.

Applicants must submit a cover page, curriculum vitae, and prospectus.

The cover page should state the applicant's **name, address, daytime phone, email address, title of project, and anticipated dates of visit. The title page should also include institutional affiliation, field(s) of study, and classification (MA, ABD, PhD, etc.).** Scholars without institutional affiliation will be considered for funding. Graduate students must include **two** letters of recommendation (preferably under the same cover) from faculty members familiar with the student's work and with the project being proposed.

The three- to five-page prospectus should describe the project and emphasize how it would benefit from research at KHS. Applicants should include a project overview, sources, methods, work completed to date, necessity of KHS collections research, significance of the project, and a budget. KHS supports research on all aspects of Kentucky, including work that occurs at other regional repositories. If you wish to visit other archives in Kentucky, you must identify the

repositories you intend to visit and include those visits in your proposed residency timeline. The budget should estimate how you would use your fellowship to maximize your research time. Applicants should consult our website, history.ky.gov, for up-to-date information about Schmidt Library hours of operation (**Note, the library is open Wednesday through Saturday, 10 a.m. to 5 p.m.**).

In the prospectus, make sure to cover the following points:

- What is the end product of your project?
- What KHS collections or resources will aid you?
- How will these resources contribute to your project?
- How much time do you intend to spend at KHS?
- What is the estimated timetable for your project?
- What are your proposed dates of residency?

Relevant materials can be found in the [Library Collections Catalog](#), [Library Digital Collections](#), [Pass the Word oral history portal](#), and [Museum Collections Object Catalog](#). Applicants are strongly encouraged to contact Stuart Sanders, Director of Research and Collections, stuart.sanders@ky.gov, 502-782-8083, or the KHS library reference desk, KHSrefdesk@ky.gov, 502-564-1792, ext. 4460, with any questions they may have about KHS collections and access.