



Duplication Services
 100 W. Broadway • Frankfort, KY 40601
 502-564-1792 x.4460 • khsrefdesk@ky.gov • history.ky.gov

Rights and Reproductions Fee Schedule

The Kentucky Historical Society (KHS) provides digital reproductions of items in the collection. KHS does not provide printed reproductions. Orders are not processed until payment has been received. All prices are per digital file. Only material that will not be physically damaged by the process of duplication will be copied. KHS reserves the right to withhold permission for the reproduction of any material. The Kentucky Historical Society requests one gratis copy of any publication that includes reproduction from the KHS collections.

Fees apply to high resolution, quality digital files (except where noted due to online image, low-resolution file use obtained from the KHS Digital Collections kyhistory.com and/or the KHS Objects Catalog <http://kyhistory.pastperfectonline.com/>). All files must be credited to the Kentucky Historical Society.

All fees listed below are subject to a 6% sales tax, which will be added to your total. ***For non-profit orders: Rates will be assessed if the non-profit identification number is provided with the completed Collections Duplication Request form. Sales tax will be added to NP orders unless a copy of the Purchase Exemption Certificate is provided at the time of the order.

Students, Classroom Use, and Personal Research

Use Type and Description	Fee	Notes
Educational use (K-12, undergraduate and graduate students; classroom use)	No charge	Must use digital files already available online
Personal Research	\$15	Quality digital file for research purposes only. See fees below for publication prices.

Publications (Book, journal, film, television, textbook, advertising, etc.)

Use Type and Description	Commercial Fee	Non-Profit Fee
Single format use: 5 year, world-wide rights	\$100	\$65
Multiple formats: 5 year, world-wide rights	\$175	\$115
Publishing Bundle: Multiple format use, world-wide rights in perpetuity	\$250	\$160

Display and Research

Use Type and Description	Commercial Fee	Non-Profit Fee	Personal
Museum Exhibition: One time use, 5 year, world-wide rights	\$100	\$65	N/A
Multiple formats: 5 year, world-wide rights	\$175	\$115	N/A
Museum Exhibition Bundle: Multiple format use, world-wide rights in perpetuity	\$250	\$160	N/A
Décor: Home décor	N/A	N/A	\$15.00
Décor: Private office décor (non-public area)	\$25	\$25	N/A
Décor: Public area décor	\$150	\$95	N/A



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Reference File: Research purposes (high quality files)	\$25	\$15	\$15
Projection / Public Lecture	\$25	\$15	\$15

Merchandise

Use Type and Description	Commercial Fee	Non-Profit Fee
Merchandise: One time use (posters, cards, t-shirts, mugs, etc.) <i>Subject to KHS approval</i>	\$300 / file/ use	\$195 / file/ use

Kentucky State Agencies Rate

Use Type and Description	Commercial Fee	Non-Profit Fee
Kentucky State Agencies: For internal agency use only; fee does not apply to 3 rd party contracts	N/A	\$20 / digital file

Additional Fees and Information

Use Type and Description	Commercial Fee	Non-Profit Fee
Standard Orders: 30 business days for processing after payment is received	No charge	No charge
Rush Orders: 10 business days for processing. Contact KHS for all rush service requests.	+ \$75/file	+ \$75/file
Delivery: Digital download. Delivered to recipient by email.	No charge	No charge
Delivery: Digital files mailed on CD	+ \$10 / disc	+ \$10 / disc
Re-Use Fee: Permission only, digital file not needed	75% of fee based on use type	75% of fee based on use type
New Photography Rates: For requests where no digital file exists (see details below)*	+ \$60 / hour—min. 2 hours	+ \$60 / hour—min. 2 hours
Non-KHS Produced Photography Rates: Fee for outside photography**	+ \$50 / hour	+ \$50 / hour
Oral History Digitization Rates: For requests where no digital file exists.	+ \$15 / interview hour	+ \$15 / interview hour

* **New Photography:** The fee is the hourly rate (two hour minimum) and is added to reproduction costs (see Digital File pricing above). All new photography is sized at 300 DPI. The turnaround time for items that need new photography is four to six weeks, depending on the availability of the item.

****Non-KHS Produced Photography:** All outside photographers must read and sign the KHS Photography of Objects in Collections Form. Permission to photograph objects does not imply permission to publish/reproduce such materials. Researchers/photographers must submit a completed a Collections Duplication Request and are responsible for payments and compliance with all applicable fees and conditions.